



COUNCIL AGENDA

Monday, October 16, 2023 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
 - Special Council, October 2, 2023 at 6:00 p.m.
 - Council, October 2, 2023 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
 - Dawna Fogarty, Chief Executive Officer of Warren County Community Services, Inc.
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2023-044

AN ORDINANCE APPOINTING ROBERT KAUFMAN TO SERVE AS MAGISTRATE OF THE VILLAGE OF WAYNESVILLE MAYOR'S COURT AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE ANY NECESSARY CONTRACT RELATED TO THE APPOINTMENT AND DECLARING AN EMERGENCY

ORDINANCE NO. 2023-045

ADOPTING SECTION 131.061 OF THE WAYNESVILLE CODIFIED ORDINANCES REGULATING LOITERING ON SCHOOL GROUNDS AND DECLARING AN EMERGENCY

ORDINANCE NO. 2023-046

AN ORDINANCE AUTHORIZING THE TRANSFER OF MONEY FROM THE GENERAL FUND TO THE THIRD STREET FEDERAL GRANT FUND – FUND 2052 AND DECLARING AN EMERGENCY

Second Reading of Ordinances and Resolutions:

ORDINANCE 2023-042

AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE VILLAGE OF WAYNESVILLE REGARDING TRASH RATES, SEWER DEDUCT METER PRICES AND FEES, AND AFTER HOUR CALL OUT PRICES FOR STAFF

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

November 6, 2023 at 7:00 pm

Upcoming Meetings and Events:

Parks and Rec Committee Meeting, October 16, 2023 @ 6:00 p.m.

Finance Meeting, October 19, 2023 @ 5:00 p.m.

Public Works Committee, November 6, 2023 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Special Council Meeting Minutes
October 2, 2023 at 6:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mayor Earl Isaacs
Mrs. Connie Miller

Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

***CLERK’S NOTE-** This is a summary of the Special Village Council Meeting held on Monday, October 2, 2023 at 6:00 p.m.*

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Mayor Isaacs called the meeting to order at 6:04 p.m.

Roll Call – 7 present

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Purpose of the Special Meeting

Mayor Isaacs explained the purpose of this special meeting was to discuss upcoming ballot issues for the Village of Waynesville.

New Business

At this time, Mayor Isaacs invited anyone from the public to ask any questions or voice any concerns over the November 7th, 2023 ballot issues.

Ms. Rebecca Blaho from 575 Royston asked about the current police funding and the impact of a failed levy replacement. Ms. Dedden stated that anyone can go to the Warren County Auditor’s website and look up their property. The site will show taxpayers the true appraised value of their property, this is what the auditor uses to figure out property taxes. Mr. Lauffer added that this does not have to do with what the property would sell for. Furthermore, a property owner can click on tax distribution, and it will show how all the property taxes are distributed between entities such as the school, county, township, vocational school, and corporation. Ms. Dedden continued that her home's true value according to the auditor is \$213K

Christine Callahan, 415 Fifth Street, approached Council to ask about proposed charter amendments. She asked why unsuccessful candidates who ran for Council get first dibs at being considered for an open Council seat. Mrs. Miller explained that that is what is currently in the charter and the change would remove it.

Ms. Callahan asked Council to explain the proposed change to section 5.04 on increasing the amount from \$250K to \$2 million for the requirement to provide residents with notification of the project. Mrs. Miller explained that the cost of projects has increased a lot since the charter was written. Chief Copeland stated the stoplight project at the intersection between Route 42 and North Street will cost about \$2.3 million. He further stated that the Village received a grant to pay for 90% of the project and the other 10% will be covered by license plate money. He also outlined two other projects that are being done with OPWC grant money that will cost around \$1 million each. The \$250K threshold is too low. Mrs. Miller elaborated that the Village Manager must get permission from Council in the form of legislation on anything that costs over \$25K. Ms. Callahan asked how much it costs to run the Village. Ms. Dedden responded that the final appropriations were about \$6 million.

Ms. Blaho asked why there was a proposed change under 3.07 to reduce meetings from twice a month to once a month. Mr. Forbes stated that under the current charter, Council must meet twice a month. There are times when a Council meeting only lasts 5 minutes because there is no business that needs to be addressed, but the charter says there will be two meetings a month, so they have two meetings a month. The suggested change gives Council the flexibility to not have a second meeting if it is not needed. Mr. Forbes stressed that it does not say Council will only have one meeting a month, just gives them the ability to only have one meeting if a second is not needed. Ms. Blaho expressed concern that if a resident wanted to address Council, it would make it harder. Mr. Gallagher clarified that a meeting would not be canceled that day, but the public would have at least 2 weeks' notice if a meeting is canceled. Mr. Colvin stated he agreed with Ms. Blaho but agreed to follow the process and let the voters decide.

Ms. Blaho asked why the Village did not post more on social media. She stated she knows all the information is on the Village website but feels there are residents who are not knowledgeable enough to find the information. She feels social media posts would be more beneficial in keeping more residents informed and help control rumors. Chief Copeland explained that everything is posted on the website and there is an email group that receives the agendas and meeting notices. Ms. Morley added that social media is a slippery slope as the Village must abide by the Sunshine Law and maintain public records. Comments on social media posts are considered public records and are very difficult to track. The metadata on comments is nearly impossible to maintain unless you hire a very expensive company to do this for you. Chief Copeland elaborated that if the Village does not properly maintain public records, there is the possibility of being fined. Ms. Blaho stated that she feels she is the exception because she knows how to get the information and does not feel the Village is doing a good job of disseminating information to the public, such as the meeting tonight. She stated that she felt that if residents knew about tonight's meeting, the room would be full. Ms. Morley stated the notice for tonight's meeting was on the September and October water bills, the Village's Facebook page, the Village website, the electronic sign, and posted in 5 different locations.

Mr. Lauffer expressed why he agrees with changing the charter to have the ability to have only one meeting a month. He stated that there are occasional meetings that only last 10 minutes and no business is conducted, but a meeting is held because it is required by the charter. He added that he is busy and going to a meeting that is unnecessary is bothersome. Mr. Lauffer also stated that each time this happens, it costs the taxpayers \$700 because Council is paid for attending a Council meeting. He thinks it is a waste of \$700 of taxpayer's money for a meeting that is totally needless. He added that the City of Mason recently changed to only having one meeting a month and it has worked out well. Ms. Dedden agreed with Mr. Lauffer. However, Mr. Colvin and Mrs. Miller believe they should hold a meeting just in case there is one person who wants to come in and address Council. Ms. Blaho stated she agrees and believes it is well worth spending \$700, for the public to have access to Council.

Mr. Isaacs thanked Ms. Blaho and Ms. Callahan for coming and asking questions.

Ms. Dedden wanted to explain that most of the Charter changes were clean-up issues. Mrs. Miller added that some of the changes proposed bring the charter up to date with state laws.

Ms. Blaho expressed her opinion on the lots that are right next to the Village Corporation line that are currently for sale. She feels that the lots should only be allowed to be developed at a minimum of two-acre lots. She does not feel that the lots should be annexed. If they were to be annexed, she would like them to stay at 2-acre lots.

Mr. Lauffer thanked Ms. Blaho for expressing her opinions. He feels he is a representative of the residents and needs to hear from the residents to best be able to represent their will.

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All were in favor of adjourning at 6:50 p.m.

Date: _____

Jamie Morley, Clerk of Council

DRAFT

**Village of Waynesville
Council Meeting Minutes
October 2, 2023 at 7:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mayor Earl Isaacs
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, October 2, 2023.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

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Mayor Acknowledgements

Nice to see things happening within the Village and projects getting underway to make the Village better for the future.

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Disposition of Previous Minutes

Mrs. Miller motioned to approve the September 18, 2023 minutes, and Ms. Dedden seconded the motion.

Motion – Miller
Second – Dedden

Roll Call – 7 yeas

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Public Recognition/Visitor’s Comments

Kent Pelton, the pastor of the Waynesville Church of the Nazarene, introduced himself to Council. He stated his church is looking at establishing adult day services and parents' night out. Currently, they are working with the state to get licenses but wanted to inform Council of future programs his church is hoping to offer to the community.

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Old Business

None

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Reports

Finance

Finance will meet on October 19th at 5:00 p.m. and everyone is invited to attend.

Public Works Report

The Public Works Committee did not meet tonight because of the Special Council Meeting. The Committee will meet on November 6th at 6:00 p.m. Anyone who has questions or interest in the infrastructure is invited to attend.

Special Committee Reports

The Parks and Rec Committee is scheduled to meet on October 16, 2023, at 6:00 p.m. Mary L. Cook representatives will be there to discuss the proposed new park. Chief Copeland will give updates on possible park locations and discuss the possibility of a public pool.

Village Manager Report

- CenterPoint Energy hired Waker Plumbing to move gas lines in preparation for OPWC Franklin Phase I project. It was discovered that a catch basin had collapsed. MK Welding constructed a metal plate to go over the drain until the OPWC project is started.
- Met with Choice One and KT Holden to discuss the Franklin Phase I project. The project should begin the week after the Sauerkraut Festival. The plan is to begin at Route 42 and work their way up. First, storm lines will be replaced, then new water lines will be run, and finally, the road will be milled and filled.
- Provided quotes for a private company to decorate Main Street. After reviewing the quotes, the Colvin family graciously volunteered to take this project on themselves.

- Provided photos of the newest air conditioning unit at the Government Center that was replaced. The units are on the ground, which promotes rust, and the vibrating allows stone to get into them. The new one is elevated.
- The Street Department has been out repairing potholes.
- Two houses at 127 North St and 43 Route 42 have been demolished. The owners of Groceryland are hoping to put a new business there.
- The Water Department is continuing to paint, flush, and exercise the hydrants around town.
- Received a complaint about there not being a handicap ramp at the corner of Anthony Trace and Camp Creek. The Street Department carried out this project in-house, saving the Village lots of money. They did a great job.
- Provided a photo of the nursing students providing health screenings at polling locations during the next election on November 7.
- Spoke with the president of the Chamber of Commerce about the Village possibly waiving the special events fee of \$125 for Christmas in the Village. The Chamber is looking for donations to help curb costs as everything is getting expensive.

Police Report

- Police Calls for Service and Mayor Court Month End reports will be provided with the next report.
- Sgt. Denlinger's Code Enforcement report has been provided for review.
- Officers are busy completing the required 24 hours of CPT (Continuing Police Training) as required by HB 110. These hours are reimbursable once completed.

Mr. Colvin stated that after looking over the quotes and speaking with his family, they decided that they would like to decorate the lampposts on Main Street. They are planning on doing this on the afternoon of October 18th if anyone would like to join them. Mrs. Miller asked if a waiver would be needed to do the decorating. Mr. Colvin added that he believes the MOMS Committee needs to step up and help, but his family is willing to commit and save the Village 7K this year. Ms. Dedden added that in the past she has asked for volunteers from the community on social media to decorate the downtown for Christmas, but no one has shown up.

Mr. Gallagher stated he has heard positive comments from the community on the lots being cleared on North Street, fire hydrants being painted, and the new ramp on Camp Creek. He is glad for the positive feedback from the community.

Mr. Gallagher asked Mr. Pelton of the Waynesville Church of the Nazarene if he had contact information. Mr. Pelton responded that he was happy to share it. Unfortunately, the programs he spoke about are not currently offered as they are still looking into the process.

Financial Director Report

None

Law Report

- Will prepare a waiver for decorating Main Street.
- A Follow-up from the last Council meeting, I received an email from Cap 5 Development and have a phone call scheduled for Wednesday to go over the procedure for annexation.

Chief Copeland stated he has received several calls from developers. He added that when he has spoken with them, he lets them know that he does not think the Council will allow through traffic to preexisting neighborhoods except for emergency vehicles.

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New Business

None

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Legislation

First Reading of Ordinances and Resolutions

Ordinance 2023-042

Amending the Schedule of Fees and Charges for the Village of Waynesville Regarding Trash Rates, Sewer Deduct Meter Prices and Fees, and After Hour Call Out Prices for Staff

Ms. Dedden made a motion to have the first-reading rule for Ordinance 2023-042 and Mrs. Miller seconded the motion.

Motion – Dedden
Second – Miller

Roll Call – 7 yeas

Ordinance 2023- 043

An Ordinance Authorizing the Finance Director to Transfer Investment Funds (2 Year Cd) and Declaring an Emergency (CD Rollover)

Ms. Dedden explained that this ordinance is an emergency so the Finance Director will be able to lock in the best rate for the new CD.

Mr. Lauffer made a motion to waive the two-reading rule for Ordinance 2023-043 and Mr. Blankenship seconded the motion.

Motion – Lauffer
Second – Blankenship

Roll Call – 7 yeas

Ms. Dedden made a motion to adopt Ordinance 2023-043 as an emergency and Mr. Colvin seconded the motion.

Motion – Dedden
Second – Colvin

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

None

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Tabled Ordinances and Resolutions

None

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Executive Session

Ms. Dedden made a motion to go into executive session at 7:27 p.m. to discuss the employment of a public employee and Mrs. Miller seconded the motion.

Motion – Dedden
Second – Miller

Roll Call – 7 yeas

Council returned from the executive session at 8:52 p.m. All seven were present.

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All were in favor of adjourning at 8:54 pm.

Date: _____

Jamie Morley, Clerk of Council

ORDINANCE NO. 2023-044

**AN ORDINANCE APPOINTING ROBERT KAUFMAN TO SERVE AS
MAGISTRATE OF THE VILLAGE OF WAYNESVILLE MAYOR'S
COURT AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE
ANY NECESSARY CONTRACT RELATED TO THE APPOINTMENT
AND DECLARING AN EMERGENCY**

WHEREAS, the Village of Waynesville conducts a Village Mayor's Court for the purpose of hearing traffic offenses and misdemeanors, which occur within the Village of Waynesville; and

WHEREAS, Section 1905.05 of the Ohio Revised Code provides that the mayor of a municipal corporation that has a Mayor's Court may appoint a person as Mayor's Court Magistrate to hear and determine prosecutions and criminal causes in the Mayor's Court that are within the jurisdiction of the Mayor's Court; and

WHEREAS, Robert Kaufman has complied with all mandates set forth by the Ohio Supreme Court and the laws of the State of Ohio to be able to serve as Magistrate for the Village of Waynesville.

NOW, THEREFORE, BE IT ORDAINED by the Village Council of the Village of Waynesville, with _____ members elected thereto concurring:

Section 1. That Robert Kaufman is hereby appointed to serve as Magistrate of the Village of Waynesville Mayor's Court effective January 1, 2024.

Section 2. That the Village Manager is hereby authorized to execute the related contract attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3. That Robert Kaufman shall maintain all certifications required by the Ohio Supreme Court and the State of Ohio at his own expense.

Section 4. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is to avoid a disruption in Magistrate services.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

EXHIBIT "A"

EMPLOYMENT OF ROBERT KAUFMAN
AS MAGISTRATE FOR THE
VILLAGE OF WAYNESVILLE MAYOR'S COURT

The Village of Waynesville, as approved by its Ordinance No. 2023 -044, hereby employs Robert Kaufman as Magistrate of the Village of Waynesville Mayor's Court for an annual compensation of \$9000.00. Said salary shall be paid in a monthly manner. Said employment shall be for a period of two (2) years, beginning January 1, 2024.

The employment herein shall be subject to PERS in the Village of Waynesville and Robert Kaufman shall make the appropriate contributions for said coverage.

Robert Kaufman shall perform all services required by the Ohio Supreme Court and the laws of the State of Ohio to serve as Magistrate of the Village of Waynesville Mayor's Court. Robert Kaufman further agrees to maintain any and all certifications required by the Ohio Supreme Court and the laws of the State of Ohio at his own expense.

If it is ever determined that Kaufman is not in compliance with any and all requirements of the State of Ohio and/or the Ohio Supreme Court to serve as a Magistrate in Mayor's Court, then this contract shall be null and void.

Robert Kaufman further agrees not to engage in any other legal services which create a conflict of interest or the appearance of a conflict of interest with regard to the responsibilities to the Village of Waynesville. In other words, Robert Kaufman will not accept any cases in opposition to the Village of Waynesville nor handle any matters representing clients before any Board or Commission of the Village of Waynesville or before the Village Council.

In witness whereof, the parties have set their hands on this _____ day of _____, 2023.

VILLAGE OF WAYNESVILLE

By: _____
Gary Copeland
Title: Village Manager

Robert Kaufman

ORDINANCE NO. 2023-045

ADOPTING SECTION 131.061 OF THE WAYNESVILLE CODIFIED ORDINANCES REGULATING LOITERING ON SCHOOL GROUNDS AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the Village of Waynesville, State of Ohio, that:

Section 1. Section 131.061 of the Waynesville Codified Ordinances is hereby adopted as set forth herein:

131.061 LOITERING ON SCHOOL GROUNDS.

(a) No person, between the hours of 7:00 a.m. and 4:30 p.m. on days when school is scheduled to be in session, shall trespass, loiter, or remain in the building or upon the grounds of any public or private school in the Village at which such person is neither enrolled nor employed unless such person shall have entered such building or grounds in connection with duly authorized school business or activity.

(b) As used in this section, "school grounds" shall also include that area bounded by the Bicentennial Park on the northern school grounds.

(c) Whoever violates this section is guilty of a misdemeanor of the fourth degree.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is and for the further reason that it is immediately necessary to adopt regulations for short-term rentals within the Village of Waynesville, so as to immediately begin regulating, in a reasonable and practical manner, a currently unregulated commercial activity that is quickly proliferating throughout the Village and which, if allowed to continue unregulated, threatens the health, safety, welfare, comfort, and peace of the Village.

Adopted this ____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor

ORDINANCE NO. 2023-046

**AN ORDINANCE AUTHORIZING THE TRANSFER OF MONEY
FROM THE GENERAL FUND TO THE THIRD STREET FEDERAL GRANT FUND –
FUND 2052 AND DECLARING AN EMERGENCY**

WHEREAS, the Village anticipates receiving funds from a federal grant for the Third Street Project; and

WHEREAS, upon the recommendation of the Finance Director, Council has established a new fund to the Village's chart of accounts to hold such federal grant money, identified as Third Street Federal Grant Fund 2052; and

WHEREAS, it is now necessary to advance money from the General Fund to the Third Street Federal Grant Fund 2052 in order to complete the Project; and

WHEREAS, upon receipt of the Federal Grant Funds, they will be deposit to the Third Street Federal Grant Fund 2052 and then transferred to the General Fund to reimburse the General Fund for such advance.

NOW THEREFORE BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the Finance Director is authorized to transfer funds from the General Fund to the Third Street Federal Grant Fund 2052 in order to complete the Project.

Section 2. That the Finance Director is further authorized, upon receipt of the grant funds, to deposit said grant funds in the Third Street Federal Grant Fund 2052, and the to reimburse the General Funs for all applicable advances for the Project.

Section 3. That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall be effective immediately upon its adoption. The reason for said declaration of emergency is the need to authorize the transfers for the timely commencement and completion of the Project.

Adopted this _____ day of _____ 2023.

Attest:

Clerk of Council

Mayor

ORDINANCE 2023-042

AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE VILLAGE OF WAYNESVILLE REGARDING TRASH RATES, SEWER DEDUCT METER PRICES AND FEES, AND AFTER HOUR CALL OUT PRICES FOR STAFF

WHEREAS, the Village of Waynesville has previously adopted a schedule of fees and charges, as adopted by reference in Section 36.05 of the Codified Ordinances; and

WHEREAS, it is now the intention of Village Council to amend the fee schedule as it relates to certain fees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the current Schedule for Fees and Charges for the Village of Waynesville shall be amended as set forth in the schedule attached hereto as Exhibit "A" and incorporated herein by reference.

Section 2. That this Fee Schedule shall be available for public inspection in the office of the Village Clerk.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2023.

Attest: _____
Clerk of Council

Mayor



2022 SCHEDULE OF FEES AND CHARGES

The following fees are established by ordinance and may be amended at any time by the Waynesville Village Council.

ALL THIRD-PARTY EXPENSES WILL BE PAID BY PROPERTY OWNER

RESPONSIBILITY OF PERMIT HOLDER

The acceptance of a permit shall bind the permit holder to the faithful observance of all lawful requirements pertaining to the installation for which the permit has been issued. It shall bind such permit holder to the regulations adopted by the Village of Waynesville. Said permit holder shall comply with all orders by any officer of the Village of Waynesville with respect to any law or ordinance, or matter pertaining to said regulations. Failure to so comply shall be justification for revocation of the permit(s) and/or certificate(s) issued.

GENERAL REGULATIONS GOVERNING FEES

- A. Commencing Work Prior to Issuance of Permit: Where a permit is required for a particular type of work, and such type of work is commenced on a project prior to receipt of a permit, the Community Development Director, or designee, shall take the necessary steps to determine whether work performed requiring inspection prior to date of permit and inspection conforms to the Village of Waynesville's Codified Ordinances. The fee for making such necessary investigations prior to issuance of such permit shall be equal to the fee for the permit and shall be in addition thereto, but in no event shall the fee for investigation prior to issuance of permit exceed \$750.00. The payment of the aforesaid fees shall not relieve any person from fully complying with the requirements of the Village of Waynesville's Codified Ordinances in the execution of the work nor from any penalty prescribed in said Codified Ordinances. Payment of the investigation fee provided by this section does not preclude prosecution pursuant to the appropriate section of the Village of Waynesville's Codified Ordinances.
- B. Reinstatement/Revocation of Permits or Certificates: When any permit or certificate is revoked because of the violation of any of the provisions of the Village of Waynesville's Codified Ordinances, the fee for reinstating such revocation shall be 50% of the fee for the original permit or certificate, but in no way shall exceed \$750.00.
- C. Changes and Additions to Plans and Specifications: Nothing in the Code shall prohibit the filing of changes and/or additions to plans and specifications at any time before the completion of work for which a permit has been issued, provided such changes and/or additions are in compliance with the Code. Such changes and/or additions after approval shall be made a part of the plans and specifications and filed as such. An additional permit shall be obtained for each such change and/or addition. If the change involves an increase in the square footage, the fee shall be based on additional square footage. If the change involves no increase in square footage, no additional fee shall be charged. No refund shall be made in the event such changes involve a decrease in

square footage.

D. Expiration and Renewal of Permits: Upon expiration of a permit, in accordance with the Code's requirements, no work on the project shall be permitted until the permit is renewed. The permit fee shall be charged based on percentage of the unfinished work, as determined by Village of Waynesville.

E. Refunds:

1. Permits: In the event that the holder of a permit decides to abandon performance of the work authorized by the permit and if no work has commenced, the holder may return the permit to the Village of Waynesville prior to the date of its expiration and receive a refund of a portion of the fee charged. The refund shall be half of that portion of the fee charged for the permit. No refund shall be made for any permit after the date of its expiration.

2. Certificate of Occupancy: Fee for Certificates of Occupancy is not refundable.

F. Fees Additive: Unless otherwise specifically noted, the fees prescribed herein shall be additive and separate fees shall be paid for each of the items listed as applicable.

SCHEDULE A

Miscellaneous Fees:

- 1. Copying/duplicating fee:
 - \$.15 per 8-1/2" x 11" black and white copies
 - \$.20 per 8-1/2" x 11" color copies
 - \$.25 per 8-1/2" x 14" black and white or color copies
 - \$.30 per 11" x 17" black and white or color copies
 - \$15.00 per page for maps
 - \$4.00 for copy of police reports or accident reports (for first 3 pages)
 - \$1.00 for each additional page
 - \$15.00 for audio tape copies
 - \$15.00 for videotape copies
 - \$5.00 for cd-rom

2. Curb, Gutter, Sidewalk, Drive Approach Permit:

<u>Work in Lineal Feet:</u>	<u>Sidewalk</u>	<u>Curb/Gutter</u>	<u>Drive Approach</u>
50 feet or less	\$25.00	\$25.00	\$25.00
Add'l. 50' units	+ \$10.00/unit	+ \$10.00/unit	+ \$10.00/unit

**Residential Sidewalk Permit includes one driveway not less than 18 feet or more than 26 feet in width. Add \$20.00 for each additional driveway of 26 feet or less in width.

**Commercial Sidewalk Permit includes one driveway not less than 18 feet or more than 35 feet in width. Add \$25.00 for each additional driveway of 35 feet or less in width.

3. Fingerprinting: \$20.00

4. Garage Sale Permit: \$5.00 (good for 3 consecutive days)
5. Returned Check Charge: \$30.00
6. Soliciting (Door to Door Sales): \$75.00 application fee
7. Horse Drawn Taxi: \$50.00
8. Developers Handbook: \$30.00
9. Charter copy: \$5.00
10. Codified Ordinances copy: \$75.00
11. Notary Service Fee: \$1.50, per Ohio Revised Code § 147.08 B
12. Background Investigations: \$20.00
13. Police Special Event/Off Duty Service Fee: \$60.00 per hour reimbursement fee
14. Street Department Special Event/Off Duty Service Fee: \$50 per hour reimbursement fee

Relative to work and installations within the Street Right of Way:

1. Franchise Permit Fee - As per franchise agreement.
2. General Permit Fee - 3% of annual Gross Revenues
3. Special Permit - \$1.50 per linear foot of right of way used or occupied, to be paid annually by January 31.
4. Street Opening - \$50.00 per opening
5. Daily Work Fee - \$25.00 per day plus \$0.10 per linear foot of right of way in which construction, maintenance or other activities takes place.

SCHEDULE B

The following fees are required to be paid to the Village of Waynesville for the application indicated herein. All fees must be paid prior to the issuance of a permit. These fees are established by ordinance and may be amended at any time by the Village Council. When construction has begun or a use has been initiated prior to the issuance of the permit, the standard fee shall be doubled as a penalty for non-compliance with the Village of Waynesville Codified Ordinances.

Planning & Zoning Fees (per occupied unit):

1. Certificate of Zoning Compliance (Includes attached decks, porches and garages.):
 - A. \$.10 per square foot to be placed in the following funds:
 - 40% Storm Sewer
 - 30% Administrative Fees
 - 20% Parks and Rec
 - 10% Sidewalk
2. Temporary Zoning Certificate: \$75.00 (For the temporary use of land, maximum of 30 days, such as construction trailers, temporary storage trailer/P.O.D.S unit, etc.)
3. Site Plan Review (Commercial/Industrial): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
4. Zoning Map Amendment (Rezoning):
 - A. First acre or portion thereof: \$500.00
 - B. Each additional acre or portion thereof: \$25.00
5. Planned District:
 - A. Conceptual Plan: \$250.00, plus \$25.00 per acre or fraction thereof.
 - B. Preliminary Development Plan:
 - a. 0-100 acres: \$550.00
 - b. 101-500 acres: \$800.00
 - c. 501 acres and over: \$1,250.00, plus \$25.00 per acre or fraction thereof.
 - C. Final Development Plan:
 - a. 0-100 acres: \$800.00
 - b. 101-500 acres: \$1,250.00
 - c. 501 acres and over: \$1,500.00, plus \$15.00 per acre or fraction thereof.
6. Fence Permit: \$50.00
7. Sign Permit:
 - A. Wall Sign: \$20.00 up to and including 25 square feet, plus \$1.50 per square foot for each additional square foot.
 - B. Freestanding Sign: \$20.00 up to and including 15 square feet, plus \$1.50 per square foot for each additional square foot.
 - C. Projecting Sign: \$20.00 up to and including 12 square feet, plus \$1.50 per square foot for each additional square foot.
 - D. Window Sign: \$20.00 up to and including 12 square feet, plus \$1.50 per square foot for each additional square foot.
 - E. Temporary Sign: \$25.00 for a display period, per Chapter 153 of Village of Waynesville Codified Ordinances.
 - F. Church/Institutional Signs: \$20.00 up to and including 20 square feet, plus \$1.50

per square foot for each additional square foot.

- G. Gasoline Service Station Price Sign: \$20.00 up to 20 square feet, plus \$1.50 per square foot for each additional square foot.

8. Accessory Structure Permit (Structures not attached to house.):

- A. Deck and Porches:
 - 0-300 sq. ft.: \$100.00
 - 301-500 sq. ft.: \$125.00
 - 501-1,000 sq. ft.: \$150.00
 - 1,001 sq. ft. and over: \$175.00
- B. Detached Garage, Workshop, Shed or Storage Facility:
 - 0-300 sq. ft.: \$100.00
 - 301-500 sq. ft.: \$125.00
 - 500-1,000 sq. ft.: \$150.00
 - 1,001 sq. ft. and over: \$175.00
- C. Gazebo: \$80.00
- D. Masonry Fireplace: \$80.00
- E. Move Existing Structure:
 - 1. Accessory Structures: No Fee
 - 2. Principal Structures: See Certificate of Zoning Compliance Charges
- F. Patio Cover or Carport: \$50.00 (not enclosed)
- G. Retaining Wall: \$80.00
- H. Swimming Pool: \$100.00

9. Demolition Permit: \$100.00

10. Conditional Use Permit Application: \$ 250.00

11. Variance Request Application: \$ 250.00

12. Certificate of Appropriateness:

- A. Repair with same materials: \$15.00
- B. Substitution of materials: \$35.00
- C. New Construction: \$35.00
- D. Signs: \$15.00

13. Occupancy Permit: \$35.00

14. Re-Occupancy Permit: \$35.00

15. Park Fee: \$500.00

16. Third Party Review: Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.

- 17. Flood Plain Elevation Certification Permit: \$100.00
- 18. Minor Subdivision (Lot Split, Combination or Replat):
 - A. Residential: \$100.00, plus \$15.00 per lot.
 - B. Non-Residential: \$125.00, plus \$15.00 per lot.
- 19. Parking Requirement Non-Compliance: \$5.00 per parking space per month.
- 20. Plat Review Fee (public improvements): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
- 21. Street Tree Permit Fee (Waterford Place Subdivision): \$500.00

22. After-hours call out for staff. Minimum \$150 for 2 hours, each additional hour is \$75. (2023-042)

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SCHEDULE C

Bulk Water Rate

- 1. \$5.50/1,000 gallons (2021-047)

Water Utility Fees:

- 1. Disconnect utility service: \$25.00
- 2. Reconnect utility service: \$25.00
- 3. Water meter purchase: \$ 325.00 (5/8" x 3/4" meter) or market value. Larger meters will be quoted.
- 4. Late fee for past due bills: 10% of outstanding balance
- 5. Meter installation fee: \$150.00
- 6. Water line inspection fee: \$150.00
- 7. Replacement lid for water meter pit: \$50.00

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Water Connection Fee (Ordinance 2018-035):

1. Size of Meter Connection	Fee
5/8"	\$4,300
3/4"	\$8,000
1"	\$16,000
1.5"	\$28,000
2"	\$58,000
3"	\$74,000
4"	\$104,000
6"	\$116,000

8"

\$208,000

Connections for the Fire Service will be metered in a vault or pit and will be metered to the diameter of the pipe. All costs for the fire service connection will be the responsibility of the property owner. (Ordinance 2018-040)

Inside the Corporation

- 1. Monthly water capital surcharge: \$10.00
- 2. Monthly water improvement charge: \$1.88
- 3. Commodity charge: \$3.77/1,000 gallons (2021-047)
 - \$3.95/1,000 gallons effective 1/1/2023
 - \$4.14/1,000 gallons effective 1/1/2024

Corporation Limits:

- 1. Monthly water capital surcharge: \$10.00
- 2. Monthly water improvement charge: \$1.88
- 3. Commodity charge: \$4.61/1,000 gallons (2021 -047)
 - \$4.84/1,000 gallons effective 1/1/2023
 - \$5.08/1,000 gallons effective 1/1/2024

Water Tower Fee for all new connections:

- 1. \$1,500.00 per connection

Trash and Yard Waste Disposal Service:

- 1. \$18.50. per month (includes one toter) effective June 17, 2022. (2022-021)
 \$19.50 per month (includes one toter) effective June 17, 2023. (2022-021)
~~\$20.15~~ \$21.25 per month (includes one toter) effective June 17, 2024. (~~2022-021~~)(2023-042)
- 2. Additional trash toter: \$3.00 per month

Temporary Ban on Water Usage Violation:

- 1. \$100.00 per violation

Water Meter Jumper Violation:

- 1. \$500.00 per violation

Street Light Utility:

- 1. \$ 2.40 per month per property individual business or residence (2022-011)

Storm Sewer:

- 1. \$6.00 per month per customer (2018-034)

Water Capital Surcharge:

- 1. \$10.00 per month per customer

Commented [JM1]: Currently the Village is collecting about \$21,900 a month for trash. The monthly bill increased due to an audit of the number of services. We went from being charged for 1070 units to 1153 units. Currently the Village is losing about \$1,223 each month. The \$21.15 price starting in June 2024 will just about break even. The Village will be charged about \$21.06 per unit with all the surcharges and fees.

Water Improvement:

1. \$1.88 per month per customer

Sewer Deduct Meter (2023-042)

1. \$225 for meter or current market price
2. \$325 for irrigation radio read meter or current market price
3. \$25 service fee charged yearly after the first year

Council Report

October 16, 2023

Chief Copeland

Manager

- I have attached the Ohio Department of Transportation Stage 2 Engineer's plans for the traffic signal at SR42 and North Street (WAR-42-20.23 PID 118273). The engineered plans are being finalized and include modifications of the median of US-42 to provide longer turn lanes and the addition of a traffic signal. Proposed drainage, traffic control, pedestrian facilities, and drive reconstruction will also be included with the project. EMH&T are the project engineers and surveyors for this project which is scheduled to begin in 2024.
- I had a pre-construction meeting about the Franklin Road phase I project on October 2nd at 2pm. This project is scheduled to begin later this month following the Sauerkraut Festival. They will be starting from SR42 and working their way up Franklin Road. The main waterline and repaving are scheduled for the spring.
- Brian and Greg from the Village Maintenance Department have been painting curbs in no parking zones throughout the Village.

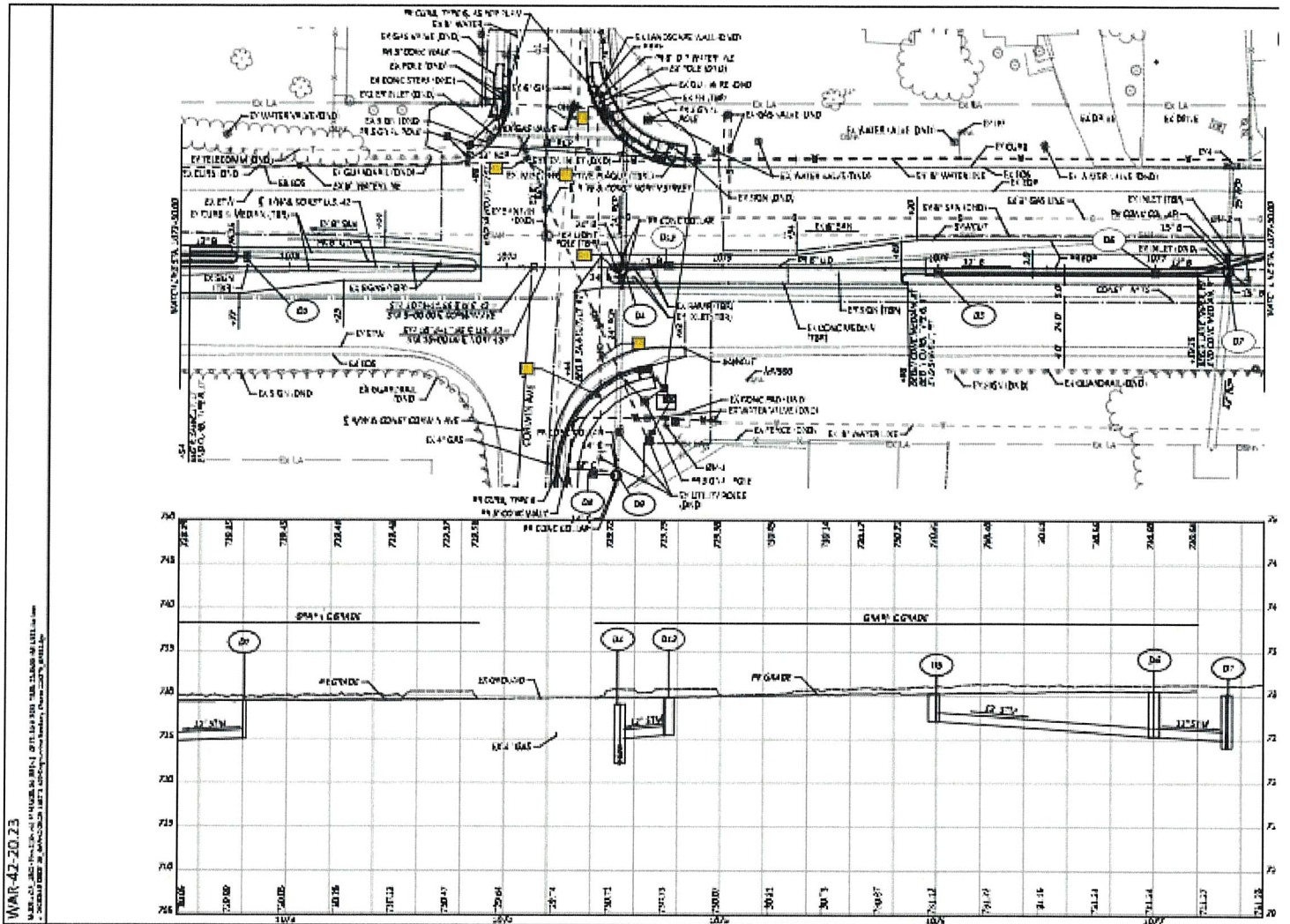


- I had a pre-construction meeting about the 3rd Street waterline and repaving project on October 10th at 10am. The materials have been ordered and this project is scheduled to begin in January.
- We repaired some broken valve covers on Main Street before the Sauerkraut Festival to eliminate some potential injuries with pedestrian in the street.



Police

- I have included the September dispatched calls for service for your review. Please feel free to contact me with any questions or concerns.
- The September Mayor's Court report is provided and feel free to contact me or Ashley if you have any questions.
- We worked all week preparing for the Sauerkraut Festival. This included the command vehicle, signs, schedules, barracks, emergency strategic plan, speed trailers and communication equipment. I will provide police department stats of the event in my November 6th Council report.
- I have prepared a policy for your review. There have been some issues in other municipalities, and I want to be proactive and have a plan in place if an issue like this occurs in the Village.
 - 131.061 LOITERING ON SCHOOL GROUNDS.
 - (a) No person, between the hours of 7:00 a.m. and 4:30 p.m. on days when school is scheduled to be in session, shall trespass, loiter, or remain in the building or upon the grounds of any public or private school in the Village at which such person is neither enrolled nor employed unless such person shall have entered such building or grounds in connection with duly authorized school business or activity.
 - (b) As used in this section, "school grounds" shall also include that area bounded by the Bicentennial Park on the northern school grounds.
 - (c) Whoever violates this section is guilty of a misdemeanor of the fourth degree.

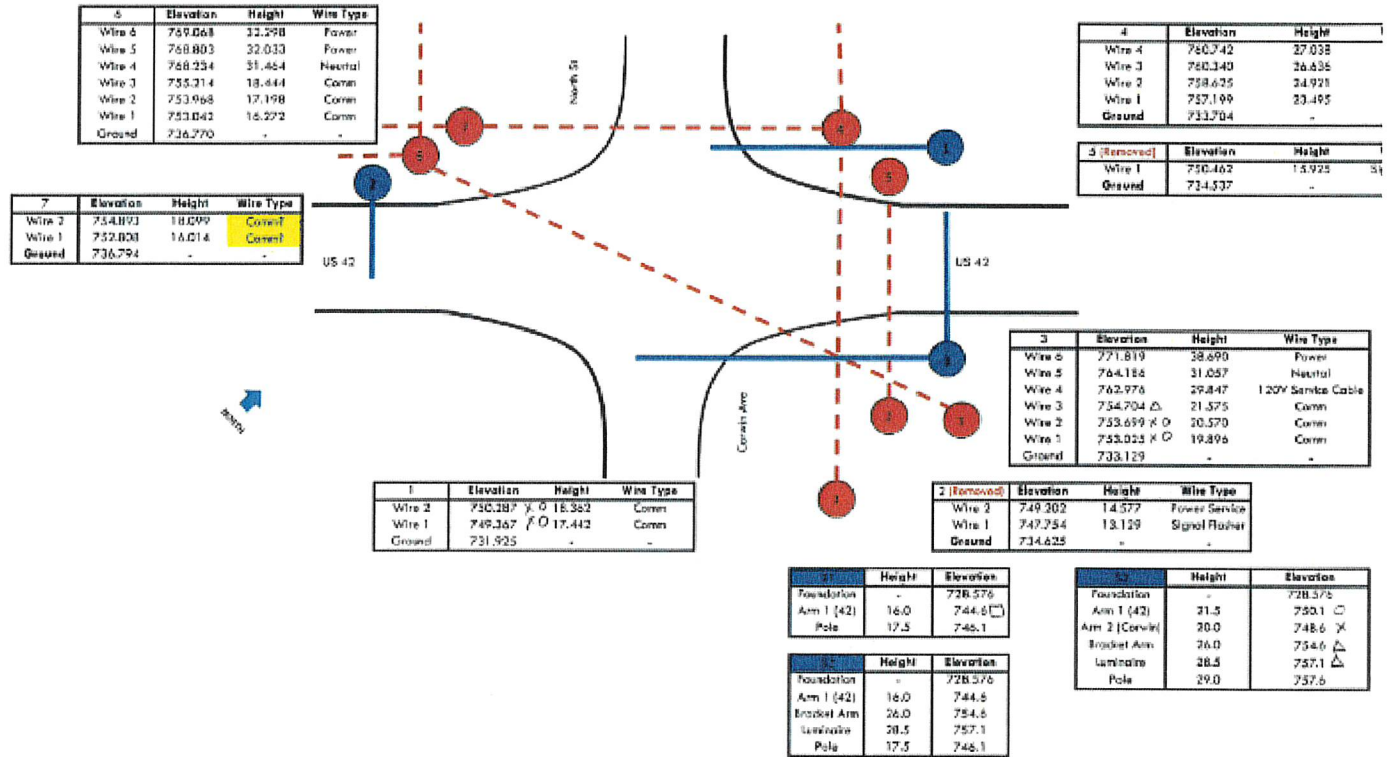


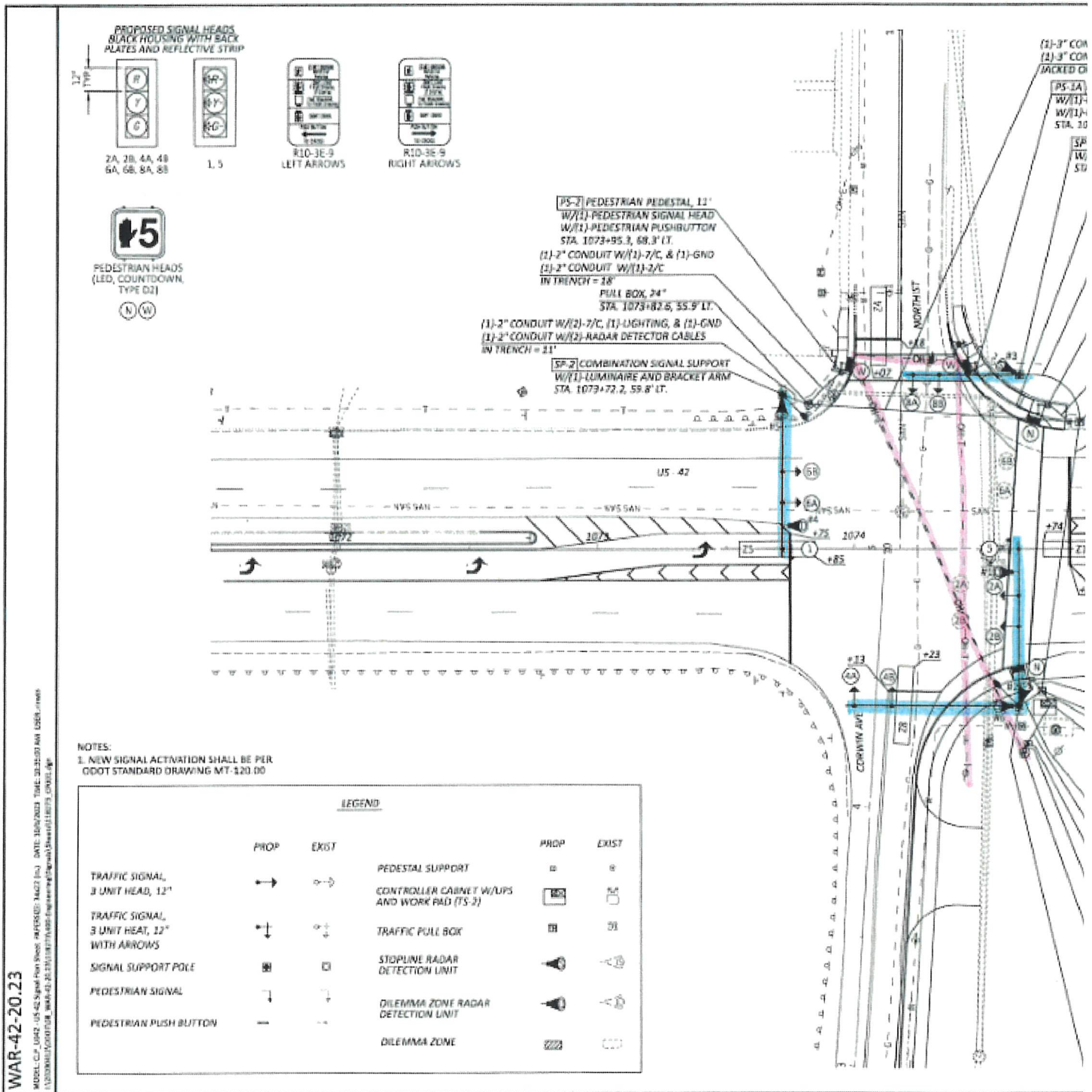


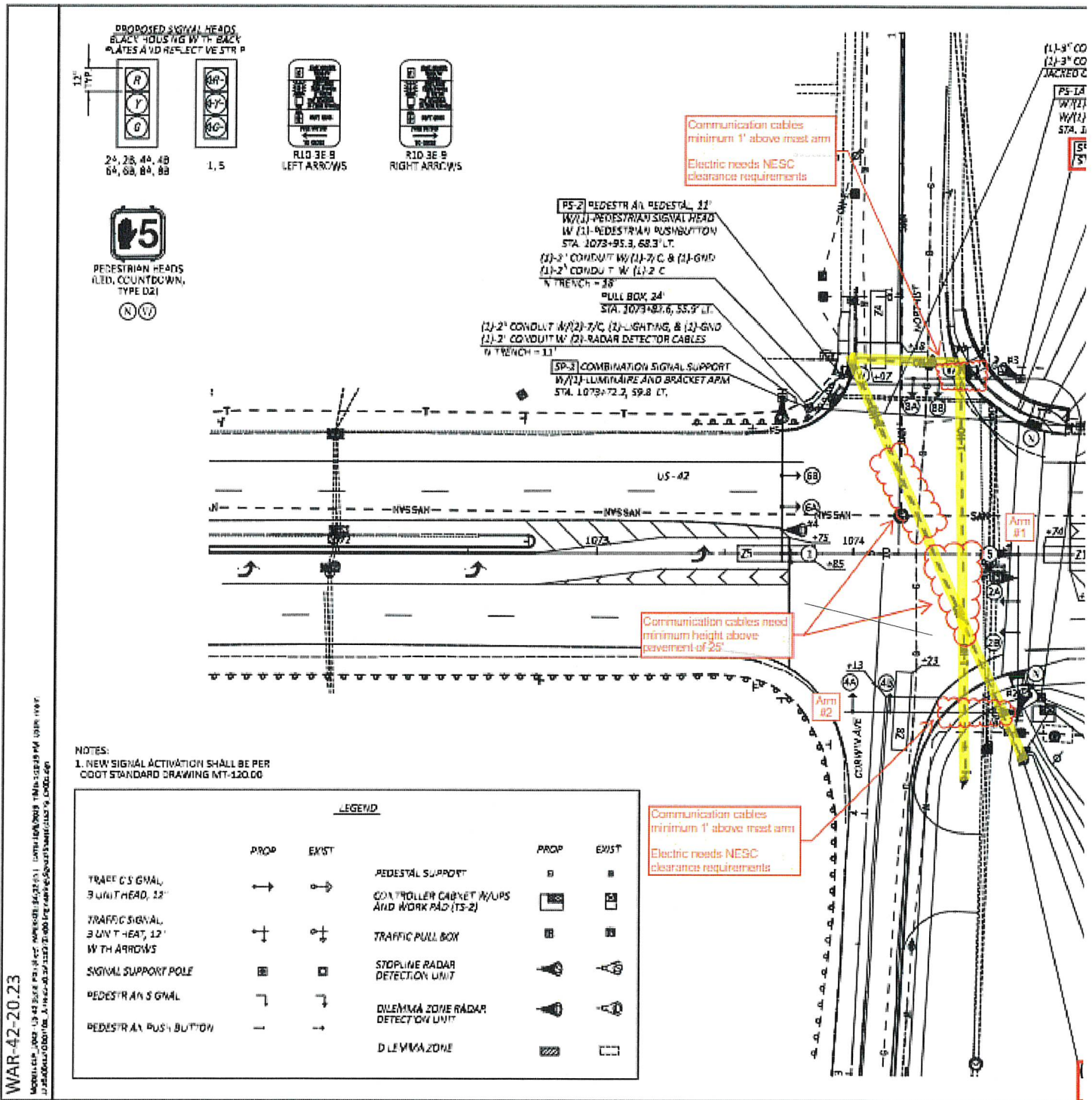
WAR-42-20.23												
Utility Crossing / Conflict Locations												
Assumed utility depths of less than 18" of separation or utility required clearance violation MUST verify with utility or relocation must occur!												
Depths are based upon project experience on this CD.												
Clear										5		
Sanitary Sewer										18.0 (default)		
Storm Sewer										18.0 (default)		
Telephone, Cable										2.0		
Power Cable, Electrical										2		
SIS										2		
SIS PPE-UB										5		
Ref. No.	Sheet No.	Starting Station	Offset S (RT or LT)	Ending Station	Offset S (RT or LT)	Length	Conflict Location Description	Proposed Conflict with what?	Separation Between Existing Utility and Proposed Work	Is the utility within clearance? (Y or N)	Utility Type (See Key or GetOwner Reference)	If Conflict - What is Voltage of Line?
ROUTE (A-)												
CONCRETE DRAIN (C-)												
STORM DRAIN (S-)												
TELEPHONE, CABLE, FIBER OPTIC (P-C-B-C-B-B)												
T-5	20	107+40.00	00.00 RT	107+48.00	70.00 LT	100'	Overhead Fiberglass Telecommunications	Proposed Storm	See Section	N	PO, T	10
T-5	20	107+40.00	70.00 RT	107+48.00	00.00 RT	100'	Overhead Fiberglass Telecommunications	Proposed Storm	See Section	N	PO, T	10
T-5	20	107+48.00	70.00 RT	107+40.00	00.00 RT	100'	Overhead Fiberglass Telecommunications	Proposed Storm	See Section	N	PO, T	10
T-5	20	107+48.00	70.00 LT	107+40.00	00.00 LT	100'	Overhead Fiberglass Telecommunications	Proposed Storm	See Section	N	PO, T	10
ELECTRIC (E-)												
E-1	20	107+48	70.00 LT	107+40	70.00 RT	100'	Overhead Power Lines	Proposed Storm	See Section	N	E	
WATER (W-)												
WATER MAIN												
W-1	20	107+40.75	0.75 RT				Overhead Signal Line (Yellow Flagged)	Proposed Storm	See Section	N	E	

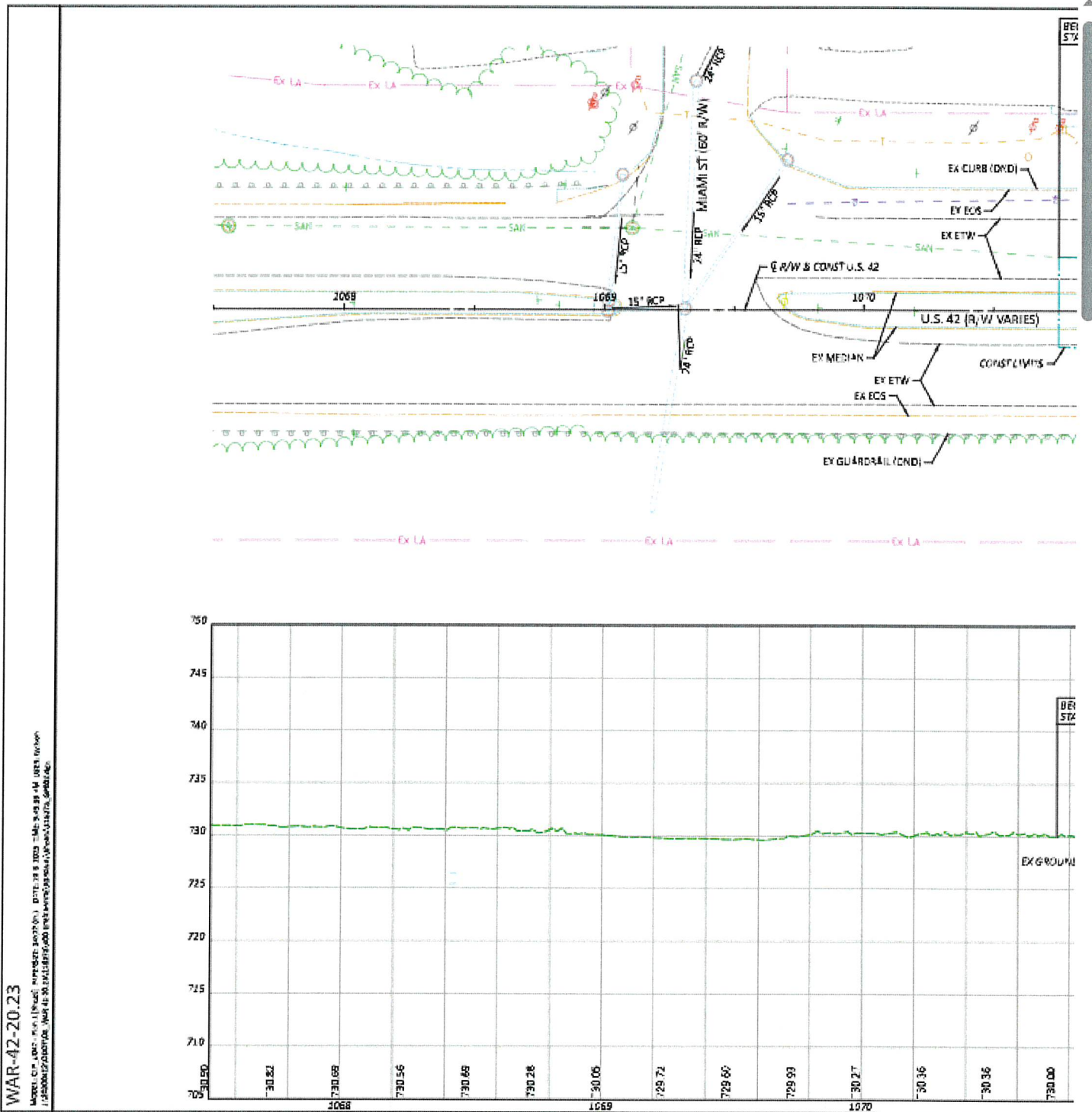
UTILITY TYPE KEY	Utility
T	Telephone
C	Cable
PO	Fiber Optic
POB	Fiber Optic Dual Bank
E	Electric
EB	Electric Dual Bank
S	Storm
SS	Sanitary
W	Water
S	Gas
SH	San High Pressure
SP	San Pressure
LOP	LOP (T)











WAR-42-20.23
 Model: C:\Users\j\OneDrive\Documents\WAR-42-20.23\WAR-42-20.23.dwg
 Plot: 11/15/2023 10:00 AM
 Plot Scale: 1/8"=1'-0"

BY CURB, TYPE 6, AS PER PLAN
 EX R/W WATER



CALLS FOR SERVICE

From Date: 09/01/2023 12:00:00am

To Date: 09/30/2023 11:59:59pm

Type Description	Count
911 Hangup / Silent	12
Abandoned Vehicle	1
Abduction/Hostage Sit. - Past	1
Alarm	7
Animal Complaint	1
Assault	2
Business Check	73
Citizen Assist	6
Criminal Damaging - Past	1
Criminal Warrant	1
Disorderly Conduct/Intox Subj	2
Dispute - Neighbor/Tenant	3
Escort	6
Extra Patrol	198
Fire - Fire Alarm	4
Fire - Service Call	1
Fire - Structure Fire	4
Follow Up Investigation	15
Harassment/Stalking/Threats	1
Intoxicated Driver	2
Juvenile Complaint	3
Lock Out	3
Medical	47
Narcotics Complaint	1
Noise Complaint	2
Notification Only	2
Open Door/Window	3
Parking Complaint	2
Phone Call	20
Repo	2
Road Closure	4
Road Hazard/Disabled Vehicle	7
Road Re-Open	2
Shots Fired	1
Solicitor Complaint	1
Special Detail	6
Suspicious Cir/Per/Veh - Past	2
Suspicious Circumstances	2
Suspicious Person	3
Suspicious Vehicle	9
Theft - Past	1
Traffic Crash	7
Traffic Crash Unk Injuries	2
Traffic Crash w/ Injuries	3
Traffic Offense	6
Traffic Stop	52
Unknown Nature	2
Warrant Confirmation	1
Well Being Check	4
TOTAL	541

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for September 2023

Page : 1
Report Date : 10/02/2023
Report Time : 09:58:30

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
COMPUTER FUND	\$567.00	\$6,795.00	\$4,545.00
LOCAL COSTS	\$2,341.00	\$28,945.00	\$19,970.00
Additional Costs	\$0.00	\$175.00	\$97.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$6,985.00	\$71,517.14	\$53,088.35
Fees			
Fees	\$465.00	\$1,410.95	\$1,835.55
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$-273.68	\$0.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$390.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$10,358.00	\$108,569.41	\$79,925.90
State Revenue From:			
Court Costs			
VICTIMS OF CRIME	\$567.00	\$6,722.00	\$4,514.20
DRUG LAW ENFORCEMENT FUND	\$217.00	\$2,572.50	\$1,680.00
INDIGENT DEFENSE SUPPORT FUND	\$1,625.00	\$18,800.00	\$12,665.00
Fees			
Fees	\$0.00	\$60.00	\$60.00
Total to State:	\$2,409.00	\$28,154.50	\$18,919.20
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$93.00	\$1,102.50	\$720.00
Restitution			
Restitution	\$0.00	\$597.27	\$1,509.44
Total to Other:	\$93.00	\$1,699.77	\$2,229.44
TOTAL REVENUE *	\$12,860.00	\$138,423.68	\$101,074.54
*Includes credit card receipts of	\$4,695.00	\$37,759.11	\$31,796.00

END OF REPORT